



Lowcountry Regional EMS Council, Inc.

1016 East Montague Ave
North Charleston, SC 29405
843-529-0977 Fax 529-0460
Info@lowcountryems.com

Course Registration Form

Name _____

Address _____

City _____ State _____ Zip Code _____

Agency _____ Social Security # _____

H Phone (____) _____ W Phone (____) _____ Mobile (____) _____

Fax (____) _____ E-mail _____

Register me for: _____

- Fees Enclosed Invoice agency PO Enclosed MasterCard VISA Discover AMEX

Card Number _____ Expiration Date _____

Card Holder Name _____ Card Holder Signature _____

I understand that registration for any program offered by the Lowcountry Regional EMS Council constitutes agreement with the Payment and Refund Policy listed below. I understand that I am financially responsible for the full tuition amount regardless of my attendance and/or successful completion if I do not withdraw prior to the first class. I also understand that an attendance policy applies to all programs.

Signature **Date**

Payment and Refund Policy

It is the policy of the Lowcountry Regional EMS Council that payment is due at the time of registration. In courses with limited enrollment, payment is the only way to guarantee a seat in the class. A late registration fee may apply to some programs. Payment must be in the form of cash, check, money order, VISA, MasterCard, Discover, American Express or institutional purchase order.

The Lowcountry Regional EMS Council reserves the right to postpone or cancel any class if registration is insufficient. If the Council, due to insufficient enrollment, cancels a program a full refund will be made, minus the cost of any books issued but not returned.

Students who need to make payment arrangements for payment of EMT- Intermediate or Paramedic tuition should contact the Council office

A full tuition refund will be granted if cancellation is requested, in writing, fourteen (14) or more calendar days before the course start date. Seventy-five percent (75%) of the course tuition will be refunded if cancellation is received, in writing, thirteen (13) or fewer calendar days before the course start date unless registration can be transferred to a qualified substitute. All cancellations must be made in writing. The student will be responsible for the cost of any books not returned in an unused condition. No refunds will be granted after the course begins. No-shows and cancellations on the course start date are responsible for the full tuition amount.

Anyone with questions regarding our payment or refund policies should contact the Council Office at (843) 529-0977.